

# VIRTUAL Meeting Minutes - **ADDENDUM**

## Pinellas Traditions Intergroup

Saturday August 15, 2020

12 Noon Zoom Meeting

1. Serenity Prayer
2. Read Step, Tradition and Concept of the month
3. I will call your name as I see you on the screen. Please tell us your name and meeting represented or if you're a visitor. **Please raise your hand and wait until I call you to speak.** (21 people, 9 PTI members present who can vote- Linda H. not included)
4. Approval of last month's minutes- APPROVED
5. Treasurer's Report
6. No committee meetings... please try to do this virtually with your group.
7. Committee Reports
  - a. September Zoom Workshop on Evolution & Tools of Recovery, 9/12/20, @ 2-4pm Meeting ID: 889-6198-8697 Password: Tools Contact information: saquig357@gmail.com
  - b. (Outreach) Newcomer/Beginner, Temporary Sponsor meeting starts 8/23/20 @ 2pm on Zoom  
Meeting ID: 872 0777 3918  
Passcode: 116854
  - c. OA Region #1 & #8 have information for temporary sponsors for newcomers starting tomorrow with a meeting. See links below.  
[https://www.oaregion1.org/uploads/1/4/0/4/14047174/12\\_days\\_of\\_oa\\_-\\_region\\_1.pdf](https://www.oaregion1.org/uploads/1/4/0/4/14047174/12_days_of_oa_-_region_1.pdf)  
<https://oa.org/group-resources-list/temporary-sponsors-newcomers-first-twelve-days/>
  - d. 11/6/20-11/8/20, November Workshop being planned for "Getting Through the Holidays"; Contact Donna D. if you would like to help plan this. 727-480-0865 or callmeortext@gmail.com

### OLD BUSINESS:

8. Bylaws Chair position open... **Shirley has resigned her position as chair of retention and prevention to accept the position of chair of the bylaws committee effective immediately.**
9. **The position of Retention and Prevention chair is open.**
10. Parliamentarian position open

## **NEW BUSINESS:**

1. Form nominating committee for the position of Vice Chair and Treasurer.

**Job descriptions are included in this agenda.**

## **NOMINATIONS OF THE EXECUTIVE BOARD:**

- A. **August** - A Nominating Committee will be selected by group conscience, (see Article VIII, Committees, Section 1.E. Nominating Committee for more information).

### **Nominating Committee – Shirley, Jayne, Karen S volunteered**

- a. No less than two (2) and no more than three (3) members shall be appointed.
  - b. Members shall not be running for any of the elected offices.
  - c. Members are responsible for screening the qualifications of the nominees and present these applications to PTI (See Article III, Section 1)
  - d. One member of the nominating committee must be in the bylaws committee.
2. Review of Bylaws by the committee. Anyone who cares to join the committee email me at [chair@oapinellas.org](mailto:chair@oapinellas.org) or Shirley Q. [saquig357@gmail.com](mailto:saquig357@gmail.com)
  3. **It has been brought to my attention concern about the virtual meetings. I would like to address these concerns now at this meeting**
    - a. Discussion/Questions about including an OA person contact # or email for the Zoom meetings listed on PTI's website to help newcomers have information.
    - b. Now that we have transitioned to Zoom meetings for a while now, Linda H. is going to find out more information from our Trustee if PTI should register the new Zoom meetings in place of the face-to-face PTI meetings. Do we contact oa.org to update that the meetings are temporarily Zoom, not face-to-face? More will be revealed...
    - c. Many people have volunteered to be Representatives of current meetings. Individual groups will vote on the new or replacement Reps this week and will report back to PTI on the updates.
    - d. People who host Zoom meetings are using the OA format from the PTI website or oa.org.

## **Section 2 - Vice Chairperson**

1. Assume the office of Chair if vacated.
2. Shall assist the Chair whenever needed.
3. Serve as Committee Liaison.
4. May attend standing committee meetings.
5. Delegate duties as needed.
6. Turn over all records and materials belonging to the Intergroup to his/her successor.

## Section 4 - Treasurer

1. Maintain a treasury and checking account as needed for dispersal of Intergroup funds.
2. Submit monthly financial report at all regular meetings of the Intergroup from the first of the month to the last day of the previous month.
3. Distribute copy of treasurer's report to editor for newsletter in timely fashion.
4. Serve as Chairperson of the budget committee, which shall consist of at least three members (Chair, Treasurer and one other voting member).
5. The annual audit shall be performed by the audit committee (The Chair and two other voting members) for the previous year, January through December, and completed by the month of January.
6. Treasurer is a member of the scholarship committee.
7. May attend standing committee meetings.
8. Hold one (1) of two (2) debit cards
9. Turn over all funds, records, and materials belonging to the Intergroup to his/her successor.
10. The treasurer will be responsible for handling and storage of the PTI computer, its software, any programs, and flash drive. (The chair will have the other flash drive.) The treasurer will store the treasury records, secretary minutes, the bylaws and P & P.

## CLOSING

Responsibility pledge followed by the Serenity Prayer

***“Always to extend the hand and heart of to all who share my compulsion; for this I am responsible.”***

## THINGS TO BRING BACK TO YOUR GROUP:

- \*Treasurer and Vice chair positions are open.
- \*Retention and Prevention Committee chair is open
- \*Sponsorship day this weekend in August
- \*Saturday September 12..Zoom Workshop..9 Tools Of Recovery 2 p.m.-4 p.m.  
Meeting ID: 889-6198-8697 Password:Tools

## Retention & Prevention

1. Plan intergroup sponsored events at the discretion of the group. This may include celebrating OA holidays: OA January Birthday (3<sup>rd</sup> weekend), Unity Day (4<sup>th</sup> weekend in February), Sponsorship Day (3<sup>rd</sup> weekend in August), IDEA (3<sup>rd</sup> weekend in November), and TSW Day (December 12<sup>th</sup>)
2. Organize and support other activities to retain members within OA groups, such as the Florida State Convention and the Franciscan Center Retreat.
3. Help those members in relapse in recovery by sharing information and ideas on how to strengthen their program.
4. Increase the rate of recovery by focusing on abstinence and the spiritual principles of the 12 Steps and the 12 Traditions.
5. Update information on the website.

- 6. Brainstorm and put into action ways and means activities to support the work of the committee**
- 7. Scholarship Committee**
  - a. Reviews/approves applications**
  - b. Scholarships will be dispersed depending on the number of applicant(s) and/or funds available.**
  - c. Annual committee, each January, consisting of Treasurer and two voting members.**
- 8. Nominating Committee –**
  - 1. No less than two (2) and no more than three (3) members shall be appointed.**
  - 2. Members shall not be running for any of the elected offices.**
  - 3. Members are responsible for screening the qualifications of the nominees and present these applications to PTI (See Article III, Section 1)**

## **1. ARTICLE III – MEMBERS**

### **Section 1 - Membership**

1. Membership of the Intergroup with voice and vote includes the following:
  1. The Executive Board as it pertains in Article VI Section I
  2. Intergroup representatives (IRs). Each meeting group within the Intergroup shall have up to two (2) members elected with voice and vote and one (1) alternate whose authority replaces an elected IR due to absence. IR's shall be selected by group conscience, and for a length of term determined by the meeting group that is represented.
  3. World Service Business Conference Delegates and Region Representatives.
  4. Committee Chairperson of the standing committee shall have a voice and a vote.
  5. The parliamentarian will have a voice and vote as long as he/she is a member of OA
2. Members with no votes at Intergroup are the following:
  1. Visitors to Intergroup
  2. All members of any meeting group who are not elected IR's are welcome and encouraged to attend intergroup meetings and shall be given opportunity to share in the discussion of the meeting.